



ALEDO ISD ADMINISTRATIVE REGULATION

Board Policy: EIE

Administrative Approval Date: June 27, 2022

Effective Start Date: June 27, 2022

TOPIC: ACADEMIC CONSIDERATIONS

Placement, Retention, or Promotion

The District will adhere to state standards for promotion. Therefore, the procedures outlined in this regulation for placement, retention, or promotion will not be used to replace the requirements delineated in state law and Board policy on these topics. [See EIE (LEGAL) and (LOCAL)]

Philosophy on Placement/Promotion and Retention of Students

District philosophy concerning promotion, retention, and placement of students is based on the recognition that each child is a unique individual. When considering promotion or retention, attention must be given to all aspects of the student's development in order to accommodate individual needs and to promote the full development of the learner's potential.

STANDARDS FOR MASTERY

GRADES KINDERGARTEN-2

In grades K–2, promotion to the next grade level shall be based on the mastery of grade-level standards (essential knowledge and skills) as identified on the standards-based report card and the student's performance on assessment instruments.

GRADES 3–8

Promotion and course credit shall be based on mastery of the curriculum. The District shall comply with applicable state and federal requirements when determining methods for students with disabilities or students who are English Language Learners (ELLs) to demonstrate mastery of the curriculum.

Any modified promotion standards for a student receiving Special Education services shall be determined by the student's Admission, Review, and Dismissal (ARD) committee and documented in the student's Individualized Education Program (IEP).

In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade for all courses.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required for all courses.

3. In grades 3–8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in three of the following areas: language arts, mathematics, science, and social studies.

EXHIBIT A

Consideration of Student Retention

{Campus Name}
{Current school year}

Student Name: _____ Grade: _____

Parent/Guardian Name: _____

Teacher: _____

Date of Initial Consideration for Retention: _____

Retention consideration initiated by:

___ Classroom Teacher ___ Parent ___ Other: _____

Please respond to the following questions:

1. Has the student been previously retained? ___ Yes ___ No

If yes, list grades: _____

2. Is the student receiving Special Education services? ___ Yes ___ No

a. Identified disability: _____

3. Is the student receiving 504 services? ___ Yes ___ No

a. Identified disability: _____

4. Is the student receiving ESL services? ___ Yes ___ No

5. Is the student receiving RTI services? ___ Yes ___ No

6. Is the student in compliance with the District attendance policy? ___ Yes ___ No

Attach the following required additional information:

___ Attendance history

___ RTI documentation

___ Discipline Records

___ Classroom Teacher(s) Feedback

Attach other applicable assessment data/documentation:

STAAR results

District screener results

Student grade report

Other:

Consideration of Student Retention

Required committee members include campus administrator, classroom teacher, parent/guardian, and other members as determined by campus administrator.

| Committee Members: | | Recommendation: | |
|---------------------------|----------|------------------------|-----------|
| Name / Signature | Position | Promotion | Retention |
| | | | |
| | | | |
| | | | |
| | | | |

As the parent/guardian of _____, I disagree with the above decision and I am requesting my child be retained based on the following information:

I understand that retaining my child in his/her current grade level will result in my child being identified as At-risk for the remainder of his/her academic career in Texas Public Schools.

Parent/Guardian Signature _____ Date _____

Campus Administrator Signature _____ Date _____

Original copies to be placed in cumulative folder.

Exhibit B

Consideration of Student Retention – Social/Other

{*Campus Name*}
{*Current school year*}

Student Name: _____ Grade: _____

Parent/Guardian Name: _____

Teacher: _____ Date of Initial Consideration for Retention: _____

Retention consideration initiated by:

___ Classroom Teacher ___ Parent ___ Other: _____

Please respond to the following questions:

1. Has the student been previously retained? ___ Yes ___ No If yes, list grades: _____

2. Is the student receiving Special Education services? ___ Yes ___ No

a. Identified disability: _____

3. Is the student receiving 504 services? ___ Yes ___ No

a. Identified disability: _____

4. Is the student receiving ESL services? ___ Yes ___ No

5. Is the student receiving RTI services? ___ Yes ___ No

6. Is the student in compliance with the District attendance policy? ___ Yes ___ No

I understand that my child has/will meet the promotion requirements outlined in EIA(LOCAL) for the _____ - _____ school year. Even though my child will meet all promotion requirements, I still wish to retain my child in grade ___ based on the following reason(s):

Consideration of Student Retention

Required committee members include campus administrator, classroom teacher, parent/guardian, and other members as determined by campus administrator.

| Committee Members: | | Recommendation: | |
|---------------------------|-----------------|------------------------|------------------|
| Name / Signature | Position | Promotion | Retention |
| | | | |
| | | | |
| | | | |
| | | | |

Upon entering first grade and beyond, I understand that retaining my child in his/her current grade level will result in my child being identified as At-risk for the remainder of his/her academic career in Texas Public Schools.

Parent/Guardian Signature _____ Date _____

Administrator Signature _____ Date _____

Original documents are to be placed in the student's cumulative folder.