



Elementary Intra-district Transfer Procedure for Incoming 5th Graders 2021-2022

This procedure applies to students who attend 4th grade at an Aledo ISD elementary school during the 2020-2021 school year and will be 5th graders during the 2021-2022 school year (and their younger siblings).

Aledo ISD will open its 6th elementary school - Annetta Elementary - in August of 2021. New attendance zones for the 6 elementary schools are expected to be approved by the Board of Trustees in the spring of 2021 and will go into effect in August of 2021.

Each elementary school student must attend the elementary school to which they are assigned based on the student's permanent residence.

However, students who:

- attend 4th grade at an Aledo ISD elementary school during the 2020-2021 school year AND
- will attend 5th grade during the 2021-2022 school year AND
- have been assigned to a different elementary school for the 2021-2022 school year

have the following **two options**:

Option 1 – Attend your newly assigned elementary campus. District transportation will be provided. Note: The selection of this option requires no further action from the parent as records will be sent to the newly assigned campus. If the parent does not request the transfer described below by April 30, 2021, the students will attend the newly assigned campus.

Option 2* – Complete and return a transfer request for your incoming 5th grader by April 30, 2021, to remain at the current campus of attendance. List any siblings on the form that you wish to attend the same campus as the incoming 5th grader sibling. Siblings will only be granted a one-year transfer for the 2021-2022 school year and then will attend the assigned campus based on the home address for any year beyond the

2021-2022 school year. Note: If this option is selected, the parent must provide transportation for the incoming 5th grader and any siblings.

NOTES:

- The transfer form for incoming 5th graders will be available after the Board of Trustees approves new elementary school attendance zones. Approval is expected in March of 2021. The district and campuses will communicate with all parents about the new attendance zones, the availability of the transfer form and the process for submitting the form.
- All transfer forms for incoming 5th graders must be received in the Office of the Deputy Superintendent by April 30, 2021. Due to the district's need to staff campuses appropriately to serve students, there will be no exceptions.
- The decision of the Deputy Superintendent shall be considered final.
- Transportation is not provided for students who obtain an intra-district transfer.
- A student transfer may be requested only one time per school year.
- If you are the parent of a student who has been assigned to a campus for the purpose of receiving special education services, please contact the campus about seeking a transfer for siblings of the student receiving special education services.