

ALEDO HIGH SCHOOL
Daniel Ninth Grade Campus



STUDENT HANDBOOK
SUPPLEMENT
2020-2021

ALMA MATER

A is for Aledo High
Sing it out, it's a glorious school.

A is for Aledo High
'Tis the school of the Golden Rule.

Loyal to her we will be,
True to her high ideals.

For we love Aledo High, our Alma Mater.

FIGHT SONG

GO ALEDO! GO ALEDO!
Better than the best.

We are proud to be the Bearcats,
We can beat the rest!

GO! FIGHT! WIN!

Fight, you Bearcats! Fight, you Bearcats!
'Till the game is won.

Come on, let's FIGHT, FIGHT, FIGHT!

WE'RE NUMBER ONE!



Daniel Ninth Grade Bell Schedule



1st Period: 8:40 – 9:30

2nd Period: 9:35 – 10:25

Flex/Advisory: 10:30- 11:05

3rd Period: 11:10 – 12:00

“A” Lunch: 12:00 – 12:30

4th Period: 12:05 – 12:55

4th Period: 12:35 – 1:25

“B” Lunch: 12:55 – 1:25

5th Period: 1:30 – 2:20

6th Period: 2:25 – 3:15

7th Period: 3:20 – 4:10

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Don R Daniel Ninth Grade Campus
Contact Information

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Website: aledoisd.org/DNCG

Principal: Mrs. Carolyn Ansley 817-441-4504
Secretary : Mrs. Kirsten van Pletsen 817-441-4504

Assistant Principal: Mr. David Durnil 817-441-4504

Counselor: Ms. Erin Finn 817-441-4504

Diagnostician: Mrs. Amber Birchmier 817-441-4504

PEIMS Clerk/Attendance: Mrs. Sarah Hill 817-441-4504

Nurse: Mrs. Danielle Barnes 817-441-4504

Campus Webmaster: Mrs. Nikki Hyles 817-441-4504

Athletic Director: Mr. Steve Wood 817-441-5152

SECTION I: PARENTAL RIGHTS AND RESPONSIBILITIES

Removing a Student from Human Sexuality Instruction

Texas Senate Bill 283 requires each school district to provide written notice of our intent to provide human sexuality instruction to students. The Aledo ISD presents instruction relating to human sexuality, sexually transmitted diseases, HIV and AIDS with the advice of the local School Health Advisory Council (SHAC) following school board policy EHAA (LEGAL). The SHAC is a district wide committee comprised of parents, teachers, counselors, students, and community members. The Aledo ISD Board Policy states that sex education must:

- present abstinence as the preferred choice of behavior for unmarried persons,
- present abstinence as the only method that is 100% effective in preventing pregnancy, STDs, HIV, and AIDS and the emotional trauma of adolescent sexual activity, and
- teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates.

Aledo Middle School utilizes the approved state curriculum in the area of science along with the AIM For Success and Freedom to Succeed programs. Aledo High School utilizes the approved state curriculum in the area of health and science along with the Worth the Wait program. The list of all approved materials is available on the SHAC page of the district website.

Parents have the right to remove a student from this human sexuality instruction without penalty as well as the right to review the curriculum materials by contacting the campus principal. Parents are encouraged to participate in the district School Health Advisory Council (SHAC). If you have any questions concerning this information or are interested and willing to serve on the SHAC please contact your student's principal.

SECTION II: OTHER IMPORTANT INFORMATION FOR STUDENTS AND PARENTS

Topics in this section of the handbook contain important information on academics, school activities, and school operations and requirements. Take a moment with your child to become familiar with the various issues addressed in this section. It is organized in alphabetical order to serve as a quick-reference when you or your child has a question about a specific school-related issue. Should you be unable to find the information on a particular topic, please contact Daniel Ninth Grade Campus at 817-441-4504.

ABSENCES

Undocumented Absence / Attendance Issue Policy

All Friday Schools will be from 4:10 p.m. until 6:10 p.m.

Undocumented Absences

Students with unexcused absences for any part of the day will receive **lunch detention** until it is cleared up. Students with excessive unexcused absences for any part of the day may be issued **In School Suspension**.

* Failure to Attend School may be filed in the appropriate court or with the Parker County Juvenile Probation Office along with the consequences listed.

**Persistent violation of this policy may result in placement in AISD's DAEP program.

Tardy Policy

Each minute of instruction is valuable and necessary to ensure student success. Therefore, students are expected to be in the classroom and prepared to work when the tardy bell rings. The following policy will be followed when a student is tardy to class:

Tardy to Period 1:

If a student arrives to school after the first period tardy bell rings, he or she must report to the front office for a pass to class. Each student will be given only one excused tardy pass (warning) to first period. A 30-minute lunch detention will be assigned for each subsequent tardy.

Tardy to Periods 2-7

For each tardy received in periods 2 - 7, a 30-minute Lunch Detention notice will be issued by the teacher (no warnings issued for periods 2-7). The student will be assigned a 30-minute lunch detention on the stage in the cafeteria as indicated on the lunch detention notice by the teacher.

Persistent tardiness will result in additional consequences assigned by the administrator.

Lunch Detention Guidelines

Lunch detentions will be held the following day for the entire lunch period. A student may bring a sack lunch and drink or purchase their lunch from the cafeteria once the lunch population has purchased their lunch. This purchase will be deducted from their lunch money account. Students will remain in lunch detention for the entire 30 minute lunch period. Students will not be permitted

to socialize with each other while in detention. Students who fail to attend the assigned lunch detention will be assigned an additional day of lunch detention.

ACADEMIC INTEGRITY

Honesty and integrity are essential to the culture of Aledo ISD because they set the foundation for future success. Accordingly, our district holds high expectations for all students and empowers them to hold high expectations for themselves, their classmates, and their teachers. Current learning models demand that students push the boundaries of their comfort zones to collaborate frequently while continually committing to the timeless principles of honesty and integrity.

Upholding academic integrity is a reflection on our community values and is the responsibility of the entire Aledo ISD community: students, parents/guardians, teachers, and even our extended community.

Failure to uphold Academic Integrity includes cheating or copying the work of another student, plagiarism, and unauthorized communication or collaboration. Plagiarism is the use of another person's original ideas or writing as one's own without giving credit to the true author.

The determination that a student has failed to uphold Academic Integrity shall be based on the judgment of the classroom teacher or another supervising professional employee; taking into consideration written materials, observation, or witness statements.

A student who fails to uphold Academic Integrity shall be subject to the following academic and disciplinary consequences in accordance with the Student Code of Conduct:

- A grade of zero on the assignment or test *
- Reduction of citizenship grade
- A referral to the campus administrator
- Communication with parent or guardian

**A Student who earns a zero for failing to uphold Academic Integrity, will be given an opportunity to retake the assignment or test. The final grade will be calculated by averaging the two grades together.*

AWARDS AND HONORS

Eligibility for valedictorian or salutatorian awards shall be based on the highest grade average and second highest grade average respectively. This determination is made after the end of the fifth six weeks for graduation night only. To become valedictorian or salutatorian, a student must have been a full-time student at Aledo High School for his or her final two years. Students must have completed the Recommended or Distinguished Achievement Programs to eligible for the Top 10%.

Aledo Honor Scholars

The Aledo Honor Scholars focuses students on education and career planning during high school and prepares them for the transition to life after high school. Students completing the Aledo Honor Scholars program are awarded an Aledo Honor Scholars medallion to be worn at graduation.

To receive recognition as an Aledo Honor Scholars, students will be required to:

- Graduate from high school having completed the Recommended or Distinguished High School Program, and
- Complete at least two courses while in high school eligible for college credit.

The college course credit requirement is to encourage students to begin post-secondary work while still in high school. Some examples of courses eligible for college credit are: Advanced Placement (AP) courses, CTE courses leading to post-secondary certification and dual credit/concurrent enrollment courses.

AUTOMOBILE/PARKING REGULATIONS

A student who wishes to park a car on campus must obtain a permit for his/her vehicle. This permit will be displayed on the lower driver's side of the rear window. Any vehicle parked on campus found to be without a permit will be referred to the appropriate school administrator for disciplinary action. There is no charge for the permit. The permit will be valid from the fall of 2014 through the spring of 2015. To obtain a permit, a student must be able to show a valid current driver's license and valid current proof of liability insurance. Reserve parking is also available for a designated fee.

Students will be allowed to park only in student designated areas on campus or their reserved space if one was purchased. At no time are students to park in spaces designated for VISITORS or in the teacher/staff parking lot. Parking in a Handicapped designated space requires the permit issued by the state or permission on a temporary basis from the principal.

Any criminal violation of state law will be investigated by the Aledo ISD Police Department and sent to the appropriate court for disposition. Violations of school parking regulations will be forwarded to the appropriate school administrator for disciplinary action. Subsequent violations may result in revocation of the permit or towing of the vehicle from school property at the owner's expense. See Aledo ISD Rules and Guidelines for Parking, which you will obtain when purchasing your permit.

These measures have been taken to ensure the safety of all persons on campus as well as to facilitate the large number of vehicles on campus during the day. It should be remembered that driving on campus is a privilege to the student, not a right. **Unauthorized vehicles and/or vehicles parked in designated spots are subject to being towed at the discretion of the school administration.**

The parking lot is provided by the school and is under the supervision of the school and is in the jurisdiction of the Aledo ISD Police Department. Only those students who ride to school in automobiles have any reason to be in the parking lot. It is suggested that you plan to arrive at school only when you are ready to park your car properly and enter the building. Do not loiter in the parking lot; stay away from the parking lot and automobiles during the school day, which includes lunch time. If during the day you need something from your car you must secure a pass from the administrative office.

Students have full responsibility for the security of their vehicles and will make certain they are locked and keys are not given to others. Students will be held responsible for any prohibited objects or substances such as alcohol, drugs, and weapons that are found in their cars and will be

subject to disciplinary action and criminal charges. Searches of vehicles may be conducted by school administration at any time there is reasonable suspicion to do so with or without presence of the student.

Vehicles on Campus

Vehicles parked on school property are under the jurisdiction of the school. School officials may search any vehicle any time there is reasonable cause to do so, with or without the permission of the student. A student has full responsibility for the security and content of his or her vehicle and must make certain that it is locked and that the keys are not given to others. [See also the **Student Code of Conduct.**]

CELEBRATIONS

Occasionally, the school or a class may host certain functions or celebrations tied to the curriculum that will involve food. The school or teacher will notify students and parents of any known food allergies when soliciting potential volunteers for bringing food products.

Parents may bring food to their own child during lunch, but may not provide food for other students to be distributed in the cafeteria.

CITIZENSHIP GRADES

Citizenship grades will be as follows: Excellent, Satisfactory, Needs Improvement, Unsatisfactory
Citizenship points* will be deducted for the following:

- Minor Classroom Infraction
- Academic Dishonesty
- Major Classroom Infraction

*Points will be deducted as deemed appropriate by the teacher.

CLASS SCHEDULES

The required load for students in grades 9-10 is seven courses each semester. Seniors are required to take five credit-generating courses with a possible leave early or arrive late. Juniors are required to take six credit-generating courses with a possible leave early or arrive late. All students must register accordingly. Dual credit college courses do not satisfy any portion of the five/six/eight-required courses for enrollment at Aledo High School unless they are through Distance Learning on campus. Only seniors and juniors on track to graduate on time will be permitted late arrival or early release. Students who have not passed grade level assessments (STAAR) are not on track to graduate and may not have leave early or arrive late. Schedule change requests must go through the counselor according to the guidelines in the Course Description Book. Teacher requests will not be granted.

CONDUCT

Electronic Devices/Cellphones

The use of personal devices to support the educational experience is not a necessity but a privilege. With respect of the rules, this privilege will benefit the learning environment as a whole. If rules are abused, privileges will be revoked and disciplinary action will be taken.

Students are permitted to possess electronic devices if they are abiding by the Aledo ISD “Bring Your Own Device” responsible user agreement.

Students must take full responsibility for their devices. The school is not responsible for the security of student owned technology. Theft reports will not be taken on these items.

Use of electronic devices only permitted during passing period or during lunch and are only allowed during authorized instructional time. Use of electronic devices is not permitted during testing. Teachers may, at their discretion, require students to display cell phones and/or electronic devices on the student desk or to surrender the cell phone to the teacher to avoid disruptions, distractions and compromising assessment integrity. If a student's cell phone is used at an unauthorized time or in an unauthorized way, it will be taken up. Phones should be set to silent, not vibrate.

For safety reasons, students are not allowed to wear headphones during passing periods.

Progressive disciplinary action will be taken for violations of this policy.

If it is the student’s first offense, the cell phone will be returned to the student at the end of the day by the receptionist.

If it is their second offense or any thereafter, the phone will be turned over to the appropriate administrator and returned only to the parent or guardian of the student after a 15 dollar fee is paid.

Food and Drink and Water Policy

Food and drinks other than plain water are not allowed in the classroom during class.

Water is available for consumption a various water fountains throughout the building. Water bottle are also available for purchase from the Cafeteria and from hallway Water Vending Machines.

Social Events

School rules apply to all school social events. Guests attending these events are expected to observe the same rules as students, and a student inviting a guest will share responsibility for the conduct of his or her guest.

Anyone leaving before the official end of the event will not be readmitted.

COURSE CREDIT

Credit will be awarded by the semester. Both semesters will be averaged together at the end of the year to determine credit for the course. The spring semester grade may bring up the fall semester grade to a yearly average that is passing. However, if the spring semester is failed, even though the yearlong average is passing, credit may be awarded only with teacher approval. Credit

will only be earned if students are in compliance with the 90% attendance law. (Refer to attendance in the District Student Handbook)

Credit Recovery

A student who fails a course may retrieve credit multiple ways:

- A student may retake the class during the subsequent school year, or
- A student may pay to take an approved Credit-by-Exam, or
- A student may pay a fee to retake the failed semester in the District-approved, web-based, credit-recovery program after school, or
- A student may pay a fee to retake the semester in the District-approved, web-based, credit-recovery program during summer school

Credit Recovery Using District-Approved, Web-Based Credit Recovery Program

A student who fails a course may be eligible to take a course in the Web-based Curriculum Program using Odysseyware to recover credit. In order to recover credit, a student must earn a grade of 70 or higher and complete 100% of the coursework requirements. The grade earned in the Web-based Curriculum Program will be the grade placed on the student's transcript, but will not be included in the calculation of GPA.

GPA Impact

- The student's original failing grade will be included on the transcript and in the calculation of GPA.
- If the recovery course is passed with a minimum grade of 70, the actual grade earned on the course will be noted on the transcript.
- The grade earned in the recovery course will not be used in the calculation of GPA.

Credit Recovery Using a Credit-by Exam (CBE)

A student can take a CBE to recover credit for a failed course. To receive credit, the student must earn a score of 70 or above. The score is recorded on the student's transcript and coded with a "T" indicating credit is earned. The score on the CBE is not included in the calculation of GPA. The original failing grade is used in GPA calculation.

DRESS CODE

The school's dress code is established to teach grooming and hygiene, instills discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students shall be dressed and groomed in a manner that is clean and neat and will not be a health and safety hazard to themselves or others. The school prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations. The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above and with the student dress code as outlined below.

If the principal or the principal's designee determines that a student's grooming or dress violates the dress code, the student shall be given an opportunity to correct the problem at school. If not corrected, the student shall be assigned to in-school suspension for the remainder of the day or until the problem is corrected. Repeated dress code offenses will result in progressive disciplinary action.

Dress Code Guidelines:

1. The length of shorts, skirts, and dresses must cover more than half of the thigh. This includes, but is not limited to, athletic shorts and wind shorts. NOTE: the **entire hemline** MUST cover more than half of the thigh. Shorts, and skirts must also be visible when oversized shirts are worn. Leggings and/or yoga style pants must be accompanied by shirts that cover more than half of the thigh. Form-fitting/skin tight dresses or skirts are not permitted.
2. Cheerleading uniforms must comply with length guidelines or be worn only during pep rallies and games. Leggings must be worn with cheerleading uniforms during the school day, except during pep rallies.
3. Appropriate undergarments shall be worn. Any clothing that exposes undergarments is prohibited. This includes bag or sag pants that reveal underwear.
4. Exposure of breast cleavage and midriff is prohibited. **Clothing which exposes the midriff at any time during the normal course of classroom activities is prohibited** (i.e. seated at desk, writing on board, raising of the hand, etc.)
5. Shoulders must be covered by material the minimum width of 2 inches. No spaghetti strap shirts or dresses shall be worn unless an undershirt that meets the minimum width of 2 inches is worn under the spaghetti strap shirt or dress. Backs must be covered (razorback tank tops do not meet this criteria).
6. No sleeveless shirts for boys.
7. All students must wear shoes. Shoes with rubber, steel, or hard plastic cleats, such as those used in football, baseball, etc. are NOT to be worn at school. For safety purposes, shoes with removable wheels and heels over 2 inches are NOT permitted. Appropriate rubber-soled tennis shoes (athletic type) for P.E. are required.
8. No house shoes or pajamas shall be allowed at school.
9. No hats or any other forms of head coverings will be allowed on boys or girls in any part of the building. If a hat it is worn, it will be taken up and returned at an administrator's discretion or parents may come to the school and claim the hat. The school will not be responsible if a confiscated hat is lost.
10. Clothing that advertises alcohol, tobacco, drugs or illegal activities is prohibited. In addition clothing that advertises activities that are suggestive, vulgar or otherwise inappropriate is prohibited.
11. Pants must fit at the waist. If jeans or pants are loose at the waist, a belt must be worn to secure the pants at waist level. Pants must not exceed 2 inches below the navel. Any part of the pants cannot extend to the floor.
12. No holes or shredded areas in clothing are permitted above mid-thigh.
13. Exposed facial or body piercings other than the ear shall be limited to studs (no loops, spikes, etc.). If the size or quantity of studs is deemed a distraction, it shall be limited.
14. Hair styles and color shall not, in the opinion of the administration, cause a health or safety hazard or cause a disruption of the educational process.

15. Any gang related attire is prohibited (i.e. bandanas, chains of more than 6 inches in length, etc.).
16. **Campus Administrators shall render judgment concerning appropriate attire when such judgment is needed. The principal shall have the right to appraise any current fashion or fad and determine its appropriateness for school wear.**

EXAM EXEMPTIONS

There are no exam exemptions for students in the Ninth Grade. All students are required to take semester exams at the end of each semester. Teachers may choose (with principal permission) to assign a performance assessment as the semester exam.

Semester Exams may not be administered to students prior to scheduled exam days. Students who have an excused absence during semester exams will be given the opportunity to take the exams they missed the following week, either by scheduling a time with the individual teacher(s) or with the counselor.

I-30 FLEX

I-30 FLEX is a 30-minute block of time after 2nd period each day. Students are allowed to use this time for school work, tutorials, clubs, project-based learning, or any other school-related business. Students will attend Advisory each Monday where they will receive a Progress Report that may be utilized to build academic priorities for the week.

The purpose of I-30 Flex is to provide a flexible time for intervention, enrichment, and community-building. This time is a privilege and may be taken away at any time for misbehavior, irresponsible use of time, etc. Students must also be in good academic standing to remain eligible for I-30.

Guidelines:

- Students will have some ability to manage their time during I-30 Flex. Various academic opportunities will be developed each week and shared during Advisory for students to choose how they will spend their time.
- Each Friday, additional enrichment and recreational activities will be available for students who are passing all classes. They will be required to show their progress report as a “ticket” to participate in recreational activities.
- Students will be required to select a location during I-30 and remain there for the duration.

Mandatory Tutorials:

At times, teachers will identify students who may be in need of targeted intervention surrounding a specific concept and/or skill. Students may be flagged for mandatory tutorials by any teacher any time it is deemed necessary. Students will receive a schedule during Advisory each Monday indicating whether mandatory tutorials are necessary. Consequences shall be issued for students who do not attend mandatory tutorials.

GRADING GUIDELINES

Grading guidelines for each grade level or course will be communicated and distributed to students and their parents by the classroom teacher. These guidelines have been reviewed by each

applicable curriculum department and have been approved by the campus principal. These guidelines establish the minimum number of assignments, projects, and examinations required for each grading period. In addition, these guidelines establish how the student's mastery of concepts and achievement will be communicated (i.e., letter grades, numerical averages, checklist of required skills, etc.). Grading guidelines also outline in what circumstances a student will be allowed to redo an assignment or retake an examination for which the student originally made a failing grade. Procedures for a student to follow after an absence will also be addressed.

Daniel Ninth is on a 100 point grading system. The method of arriving at nine weeks grade will be explained in each teacher's class information.

The semester average is defined as the average of the three marking periods in a semester multiplied by 90% added to the semester exam grade multiplied by 10%.

HOMEWORK

Homework is defined as any assignment to be worked on outside of class and enriches or reinforces topics covered in class. Homework guidelines/practices will be communicated to students and parents via each teachers' class syllabus and rules which are sent home at the beginning of the school year.

LUNCH

Daniel Ninth is a closed campus. No students are allowed to leave during lunch without first following the procedures listed in the District handbook for leaving campus. Lost instructional time resulting from students leaving campus for lunch will end in an unexcused absence and possible disciplinary action.

Food deliveries to students are not accepted. Students are not permitted to leave campus for lunch during this time. There is no off-campus lunch.

MAKEUP WORK

When a student is absent from school and the absence is excused, a student will be given the opportunity to do make-up work for the assignments missed. The general rule shall be: For each day of school missed, the student will be given one day (in the class missed) back at school before the assignment is due. It shall be the student's responsibility to request the make-up work when he or she returns to school. Students or their parents should not call the school to request make-up work. Students who are absent may call a classmate for assignments to expedite their make-up work.

Students missing class for extracurricular activities should request their assignments before they leave, if they are available. This is the responsibility of the student.

Students who are assigned off-campus days must turn in their work the day they return from off-campus suspension.

OTHER HEALTH-RELATED MATTERS

Physical Fitness Assessment

Annually, the district will conduct a physical fitness assessment of students in grades 3–12 who are enrolled in a physical education course or a course for which physical education credit is awarded. At the end of the school year, a parent may submit a written request to the principal to obtain the results of his or her child’s physical fitness assessment conducted during the school year.

P.D.A.

Public Display of Affection, such as physical contact, holding on to, embracing, or any other activity, which becomes a distraction, shall be dealt with as violation of school rules.

PARTICIPATING IN PARENT ORGANIZATIONS

Please contact the campus secretary for information regarding opportunities for participation in parent organizations.

SCHEDULE CHANGES

Students may change from a Pre-AP/AP course to the on-level version of the same course AFTER creating and submitting an Academic Action Plan. The AAP is a document used to denote a student’s good faith effort to complete class assignments, maintain good attendance, participate in tutorials, etc. indicating a genuine attempt to be successful prior to leaving the higher level course. Once completed and signed by the student, teacher and parent, the AAP can be submitted and a withdrawal form can be obtained. Students who move from a Pre-AP/AP course to an on-level version of the same course will be held responsible for making up all knowledge and skills covered in the on-level class prior to the move, and the grade earned in the Pre-AP/AP course will transfer with the student. Students not experiencing success in a Pre/AP course will be automatically moved to an on-level course at semester to attempt to avoid the loss of credit.

SCHOOL FACILITIES

Conduct Before and After School

Teachers and administrators have full authority over student conduct at before-school or after-school activities on district premises and at school-sponsored events off district premises, such as play rehearsals, club meetings, athletic practices, and special study groups or tutorials. Students are subject to the same rules of conduct that apply during the instructional day and will be subject to consequences established by the Student Code of Conduct or any stricter standards of behavior established by the sponsor for extracurricular participants.

Use by Students Before and After School

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place.

The following areas are open to students before school, beginning at 8:00 a.m.

- Cafeteria

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

After dismissal of school in the afternoon, and unless a student is involved in an activity under the supervision of a teacher or other authorized employee or adult, or unless students are granted permission to remain on campus in accordance with policy FNAB, students must leave campus immediately.

Use of Hallways During Class Time

Loitering or standing in the halls during class is not permitted. During class time, a student must have a hall pass to be outside the classroom for any purpose. Failure to obtain a pass may result in disciplinary action in accordance with the Student Code of Conduct.

Cafeteria Rules

1. Students must remain in the cafeteria at all times during their lunch
2. Students are responsible for the disposal of any and all trash left at a table where the student has eaten. Students at a table will not be allowed to leave the cafeteria until their table is completely cleaned.
3. Cutting in lunch lines will not be tolerated. Students caught cutting will be sent to the back of the line.
4. Students are expected to push their chair under the table before they leave.
5. No throwing of any object will be tolerated in the lunchroom.
6. Students are to eat in the cafeteria only. Students are not allowed to eat at the Collaborative Work Spaces.

Library

The library is intended as a place where students may go to read for pleasure, perform research or check out library material. To improve efficiency of our library, students shall be asked to confine their visits to the library for one of the above stated reasons. Other regulations are as follows:

- All general reference books (encyclopedias, dictionaries, etc.) are to be used in the reading room and are not to be taken out of the library without special permission from the librarian.
- All other books may be checked out for two weeks.
- Lost/damaged books must be paid for by the person who checked them out.
- Students with overdue books are expected to return the book and pay all fines before checking out additional materials. If the book is not returned and fine paid within 10 school days from the due date, the student will be subject to disciplinary action.
- All materials will be returned to the library in advance of final exams at mid-term and at the end of the school year. The library must be cleared by all students.
- Fines for overdue books will be 25 cents per day, excluding holidays and weekends.

- Before using the computers with Internet access, students must return the “Student Agreement for Internet Use” form signed by the student and parent/guardian. The use of library computers will be revoked if the Internet Policy is violated.

Meetings of Noncurriculum-Related Groups

The principal shall approve or reject the request within seven school days, subject to the availability of suitable meeting space and without regard to the religious, political, philosophical, or other content of the speech likely to be associated with the group’s meetings. Approval to meet as a nonsponsored, noncurriculum-related group shall be granted for one school year at a time, subject to the provisions of this policy. The principal shall designate noninstructional time for meetings of nonsponsored, noncurriculum-related student groups and shall assign each approved group an appropriate location and time.

For more information please contact campus principal.

Stadium Rules

1. **NO LOITERING.** This policy is designed to enhance crowd control and safety. All spectators will need to be seated in the stadium during the course of any athletic event. Younger children who are dropped off without adult supervision will be required to sit in the general admission section throughout the entire game. Students K through 4 should be accompanied by an adult.
2. **ALCOHOL, TOBACCO, AND FIREARMS** are prohibited, by law, on school property.
3. **NO OUTSIDE DRINKS** may be brought into the stadium.
4. **INDIVIDUAL COOLERS, ICE CHESTS, LARGE FOOD OR BEVERAGE CONTAINERS** are not allowed in the stadium.
5. **BACK PACKS AND LARGE BAGS** are subject to search.
6. **PATRONS WHO LEAVE THE STADIUM** will not be allowed to re-enter without paying. This includes patrons with passes.
7. **ANIMALS, SKATEBOARDS, FRISBEES, ROLLERBLAEDS, AND BALLS OF ALL TYPES** are not allowed in the stadium.
8. **AUTHORIZED PERSONNEL ONLY** will be admitted onto the field before, during, or after the game.
9. **AUTHORIZED PERSONNEL ONLY** will be allowed to cross over to the opposing side.
10. **PATRONS WITHOUT TICKETS** must enter through the pass gate and show proper credentials.
11. **PRESS BOX PASSES** must be picked up at the “Will Call” window at the main entrance.

While fun, enjoyment and school spirit are important, safety is our greatest concern at Aledo I.S.D and these rules were established with safety at the forefront.

RETEACH/RETEST POLICY

All students will be given re-teaching opportunities at the earliest sign of need. Re-teaching can be done in a variety of ways during class time or through tutorial times arranged at the discretion of the teacher.

A student shall be permitted a reasonable opportunity to redo an assignment or retake a test for which they received a failing grade based on the following guidelines:

- Common Assessments and semester tests may not be retested.
- The original test grade and the retest grade will be averaged together and that score recorded unless the retest is lower than the original. If so, the original grade will be the recorded grade.

SUMMER SCHOOL

Summer school is offered for credit recovery through TTU or TxVSN. For more information please contact Scott Kessel, Director of Student Services/Safety at (817) 441-5161.

Accelerated Summer Academy is also offered for any student that does not meet passing standard on one or more of the STAAR End-of-Course Exams. The Summer Academy provides intensive, individualized remediation in Math, Science, Social Studies, and English Languages Arts. It is designed to prepare students to retake the STAAR End-of-Course Exam(s). Parents and students are notified of their need to attend the Accelerated Summer Academy before the last day of school. Transportation is provided for students that reside in the school district.

TUTORIALS

Students needing additional help will have tutorials available with their teacher, or other teachers. A schedule of tutorial times will be available from the teacher.