



WELCOME TO AMS

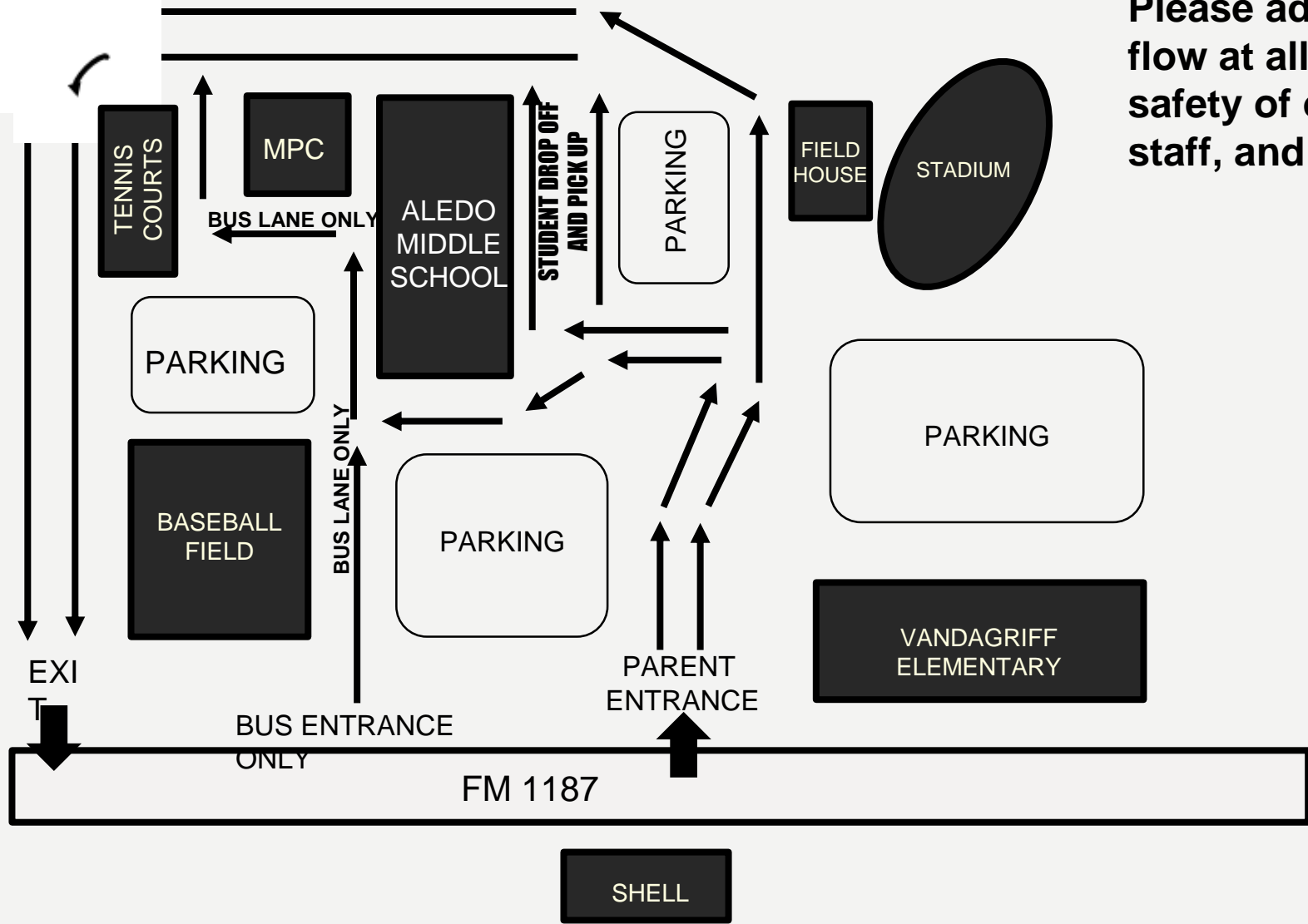
2018-2019

CAMPUS CONTACTS

- Mandy Musselwhite—Principal
- Dennis Hearn—8th Grade Assistant Principal
- Trish Huffman—8th Grade Counselor
- Alyssa Seay—7th Grade Assistant Principal
- Laura Lowe—7th Grade Counselor
- Laura Satterfield—Nurse
- Courtney Johnson—Diagnostician
- Brenda Day—Librarian
- Joe Roquemore—Interim Athletic Coordinator
- Joey Qualls—Band Director
- Denise Carpenter—PEIMS Secretary
- Vicenta Salazar—Attendance
- Susan Ernst—Secretary
- Heather Epley —Receptionist

SCHOOL HOURS

- AMS opens daily at 8:00
 - Students will not be allowed to enter the building before 8:00.
 - If practices, tutorials, etc. are scheduled before 8:00, students must be with the Band Director, Coach, or Teacher at all times.
- Beginning at 8:00 all students will be in the Bearcat Den until the first bell @ 8:35.
 - Students needing to see a teacher, go to the library, etc. will need a pass!
 - Teachers are available for tutoring beginning at 8:10
 - Students may enter the building through the main entrance or the side entrances at the back of the building.
- Students are dismissed at 4:00
- AMS Offices close at 4:30



Please adhere to traffic flow at all times for the safety of our students, staff, and families!

SCHEDULES

- When you receive your schedule courses will be listed twice (Semester 1 and Semester 2).
- Period 00 is listed first – this is CAT time which is after 2nd period.

CAFETERIA INFORMATION

- AISD adheres to USDA National School Lunch/Breakfast program.
- All lines at AMS Café have the same menu offerings.
- Annual Menus are available on AISD website/Cafeteria Services or NutriCafe mobile app.
- You can deposit money into your student's café account by cash or check or go to AISD website/Cafeteria Services or MySchoolBucks mobile app to pay online, view account balances and transactions, set up low balance email alerts and auto-pay.
- Free and Reduced Meal Applications are available online at AISD website/Cafeteria Services or in the front office.
- Students may charge up to \$15.00 if they have no money/meal (school meal only). If they reach the charge limit, they can be provided with an emergency snack meal.
- Meal Prices: Breakfast →\$1.50 Lunch →\$3.00

LUNCH DELIVERIES AND VISITORS

- AMS is a closed campus.
 - Due to space, we do not allow visitors during lunch.
- During meal times, parents or guardians are allowed to provide food/beverages for their own student, **but are prohibited from delivering food/beverages to other students.**
- Students cannot have food delivered from off campus vendors.

DELIVERIES

- Non-school related deliveries are prohibited. This includes flowers, balloons, and other personal items. If such items are delivered to campus, they will remain in the front office until the end of the school day. The student will be notified to pick up the items at the end of 7th period.

MEDICATION AT SCHOOL

- Medication that must be administered at school will be administered through the nurse's office.
 - See Aledo ISD Handbook for specific regulations.
- Medication Authorization Form Available in the AMS Front Office
 - Required for medication to be distributed at school.
- Contact Information:
lsatterfield@aledoisd.org

CELL PHONE POLICY

- AMS is “Bring Your Own Device” (BYOD) campus.
- Students are prohibited from using cell phones during class without authorization from the teacher.
- Students are prohibited from using cell phones in the hallways during passing periods. This includes listening to music, taking photos, etc.
- If a student uses his or her cell phone without authorization during the school day, the phone will be confiscated and locked in the Assistant Principals’ office for the remainder of the day.
 - The first offense serves as “warning”, after that time a \$15 fee will be assessed each time the phone is confiscated.

DRESS CODE

The AMS Dress Code is available on our website.

The school's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students shall be dressed and groomed in a manner that is clean and neat and will not be a health and safety hazard to themselves or others. The school prohibits any clothing or grooming that in the principal's judgment, may reasonably be expected to cause disruption of or interference with normal school operations. The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above and with the student dress code as outlined below.

If the principal or the principal's designee determines that a student's grooming or dress violates the dress code, the student shall be given an opportunity to correct the problem at school. If the student does not have clothes to change into, he or she may call home for clothing to be delivered or provided clothing to change into. The student will not be If not corrected, the student shall be assigned to in-school suspension for the remainder of the day or until the problem is corrected. Repeated dress code offenses will result in progressive disciplinary action.

ATTENDANCE GUIDELINES

- If your student is absent, the following will be accepted as documentation for the absence:
 - Note signed and dated by parent/guardian (can be faxed or emailed as well).
 - Phone call to AMS
 - All notification from parents must be submitted within 5 days
- The following is a list of reasons an absence shall be considered excused:
 - Illness or death in the family of the child
 - Quarantine of the child and family
 - Weather or road conditions making travel dangerous
 - Aledo ISD Post-District UIL event
 - College visit with older sibling
- Visit our website to review the full version of the Aledo ISD Attendance Guidelines

MAKEUP WORK

- Students are expected to secure missing assignments in the event of an absence.
 - It is recommended that students gather missed assignments upon their return to school in order to receive direct instruction over the missed material.
 - Makeup work policies are listed in teachers' course syllabi.
 - If you prefer to gather your child's work during his or her absence, the most efficient way to do so is to email the teachers directly.

LATE ARRIVALS/EARLY DISMISSALS

- If your student arrives after 9:00, he or she must have a doctor's note or be accompanied into the office with a parent or guardian.
- If you are signing your student out before 4:00, you must come into the front office with your picture identification.
 - If someone other than the parent/guardian is picking up the student, he or she must be listed on the student's contact list.

LOCKERS

- Lockers are available at request.
 - To request a locker see Mr. Hearn during lunches.
- Lockers must be locked at all times.
- After the first week of school, any locker without a lock will be secured with a zip-tie.

STAY CONNECTED

- Check our school website often for updates and happenings!
- Find us on social media:
 - Instagram—aledoms_bearcats
 - Facebook—Aledo Middle School
 - Twitter—@aledo_ms



WE LOOK FORWARD TO SEEING YOU SOON!

#BETHEDIFFERENCE

